



FULL PACKAGE PLANNING

Initial 1 hour Consultation with Planner(s)
3 additional meeting at our Head Office including the final meeting 3 weeks prior
Unlimited emailing, texting and calling
Site visit to contracted venue
Vendor management
Rehearsal management for up to 90 minutes
Access to "day of" Emergency kit
Guest management, room blocking for Guests & Hotel booking for night of Event
Honeymoon and/or after wedding travel
Complete "day of" timeline
Intensive take over 3 weeks prior to event
Contract negotiation for all Vendors
Source and contract any Vendors needed
Tip disbursement to Vendors
Payment disbursement to Vendors
Seating chart and Guests seating
Gift basket assembly plus Hotel or Venue delivery
2 Planners through out entire Planning of Event
2 planners for a maximum of 8 hours on the "day of" and *additional Planner mandatory over 80 Guests

Day of Event

Intensive take over 3 weeks prior to Event
Unlimited emailing, texting and calling
*1-2 Planner(s) for 8 hours on the "day of" Event

A La Carte Services

Engagement Party
Bridal shower
Bachelor/Bachelorette party
Day after brunch
Vendor sourcing, negotiations and booking
Attend Vendor meetings
Honeymoon and/or after wedding travel
*Additional Planners up to 8 hours on "day of"

Destination Planning

The Planner makes all decisions based on YOUR vision and you show up at YOUR Event